

COLLEGE AND CAREER ADVISING AND MENTORING PLAN (2017-2018)

Pursuant to Idaho Code §33-1212A your school district/charter school must have a College and Career Advising and Mentoring Plan, plans must be submitted to the State Board of Education and the effectiveness of your plan must be reported annually. College and Career Advising and Mentoring Plan (Plan) must be submitted by October 1st of each year by emailing the plan to <mailto:Plans@osbe.idaho.gov>.

Plans may be submitted as a:

- Consolidated plan combined with your school district Continuous Improvement Plan (incorporated within the plan or as an appendix to the plan) – When combining plans the consolidated plan must meet all of the requirements of each of the plans; or
- Standalone College and Career Advising and Mentoring plan

Pursuant to Idaho Code §33-1212A, school districts and charter schools:

- May employ non-certificated staff to serve in the role of college and career advisors and student mentors.
- Appropriate alternative forms of advising and mentoring must be research-based and may include the following:
 1. High contact programs such as:
 - a. Near peer or college student mentors; and
 - b. Counselor, teacher or paraprofessional as advisor or mentor;
 2. Collaborative programs such as:
 - a. Student ambassadors; and
 - b. Cooperative agreements with other school districts or postsecondary institutions; and
 3. Virtual coach or mentor programs
- Must provide professional development in the area of college and career advising to all staff serving in the role of student mentors or advisors. All individuals providing services in the role of a college and career advisor must have a basic level of training or experience in the area of advising or mentoring to provide such services.
- Must notify parents or guardians of all students in grades 8 through 12 of the availability of college and career advising provided by the district and how to access such services.
- Must report annually on the effectiveness of their college and career advising programs as part of their annual continuous improvement plan.

Pursuant to Idaho Administrative Code, IDAPA 08.02.02.801, the following metrics must be included as part of the College and Career Advising and Mentoring Plans:

- Percent of learning plans reviewed annually by grade level in grades 9 through 12
- Number and percent of students who go on to some form of postsecondary education one and two years after graduation (this information may be obtained from the State Board of Education Office)
- Number of students graduating high school with a career technical certificate or an associate's degree.
- One or more additional metrics chosen by the school district or charter school to determine the effectiveness of the College and Career Advising and Mentoring plan

Plans must include baseline data (previous year at a minimum) and annual benchmarks (performance targets).

School District	[Name and #]	
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Use additional space or pages as needed.

College and Career Advising Model used by the LEA (if using research based model not identified in Section 33-1212A, Idaho Code, site research used):

Choose an item. (Select from the list of options, if using a combination of models choose hybrid and list which models. In the space below explain how the models or portion of the models are being combined as part of the description. If using a research based model that is not listed, explain how it was determined that the model is effective and research based in this section).

Transition Coordinator Model- CSI Transition Coordinator, TRIO Coordinator, Career & Technical Education Transition Coordinator, ARTEC

Post-secondary institution provide college and career advising in the high schools. They develop and implement services to high school students to help them define their education and career aspirations.

High School Advisement Team Responsibilities

The team consists of 3 administrators and 3 counselors at the high school level, 3 administrators and 2 counselors at the middle school level the promote and enhance college and career coaching. Each administrator is assigned to a group of students and advises them throughout the year.

Gaining Early Awareness for Undergraduate Program Model, Gear-Up Coordinator for 11th and 12th graders

Increase the number of students prepared to enter and succeed in postsecondary programs. The goal is to increase academic performance and preparation for postsecondary education, increase the rate of high school graduation and participation in postsecondary education, increase GEAR UP students' and the families' knowledge of postsecondary education option, preparation, and financing.

College and Career Advisor

The advisor will support and assist the student in understanding their choices for post-secondary education and career training, and provide information and/or provide direction to students, parents, teacher, and administration about career and educational services available to students.

Description of college and career advising and or mentoring plan, break out plan by grade level (if variable by grade):

(Summary can be grouped by multiple grade levels if plan treats grouped grade levels the same. Add additional space/pages as needed to descript the plan.)

9th Grade

- 4 Year Plan
- GPA - Keep your grades up (2.25 GPA)
- Advanced Opportunities
- IDLA

- Extra-Curricular Activities
- Clubs
- Career Information System (www.idahocis.org)
- Paying for college

10th Grade

- Goal for future career
- College Options
- Interest and options for Dual Enrollment Classes
- Technical programs offered in our area
- Dual Credit Plan for interested students

11th Grade

- Set up a meeting with your counselor
- Make sure you're taking the right classes
- Keep your grades up (2.25 GPA)
- Research schools and programs
- Plan for the SAT and/or ACT
- Research scholarship options
- Dual Credit Options and Process

12th Grade

- FASFA
 1. Advisory
 2. Parent Night
- Scholarship Information
- ACT/SAT
 1. Preparation classes offered by Kale Tarbet
- Career and Technical Schools
 1. Career Fairs
- School to Work programs
- Letters of Recommendation
- College Application Week
- Higher Ed Days
- Scholarship Search
- College Campus Visits

Summary of method used to notify parents of available resources:

(Summary can be grouped by multiple grade levels if plan treats grouped grade levels the same)

- Back to School Night at the beginning of the School Year
- Spartan Forward tab on Minico Homepage with all of the information and forms
- Social Media (Twitter, Facebook, Remind 101)
- Youcanbook.me option for parents to have a one on one meeting
- Postcards mailed home regarding upcoming events
- Notifications sent to parents in Advisory Class

- Monthly Newsletters

Minico High School

Provide effectiveness measures chosen by the school district/charter school, required metrics, previous year or years data and benchmarks chosen by LEA: **Additional information is included in the District Continuous Improvement Plan**

Performance Measure	2016-2017 (optional)	2017-2018	Benchmark
Percent of Learning Plans reviewed annually by grade level, in grade 9 through 12		1034	90% = 930
Number of Students Graduating High School with a Career Technical Certificate		16	
Number of Students Graduating High School with an Associate's Degree		6	