Green: Traditional No Community Spread

No community spread (as defined by Idaho Department of Health and Welfare and SCPHD) and no positive cases in a school.

Safety procedures will be in place to reduce the chance of spread of illness in all scenarios.

**PPE Strategies**
- Optional Masks/Face Shields
- Any person exhibiting mild symptoms must wear a mask until leaving campus
- Establish and maintain hand hygiene stations at key locations in the building
- Use of sneeze guards at appropriate locations
- Have a plan for when a student, staff member, or visitor becomes sick
- Identify an isolation/screening room in the school

**Classroom**
- Staff and students trained in physical distancing, handwashing, respiratory etiquette and mask used to mitigate exposure.
- Sanitize desks, keyboards, and screens
  - Schedule desk sanitation during school day at appropriate transitions
  - Custodial staff routinely clean highly touched surfaces in the evenings
- Desks – arrange to account for physical distancing
- Integrate good hygiene practices into instruction and classroom expectations
- Limit the use of shared materials and spaces
  - Keep student belongings separate
  - Avoid sharing supplies
  - Avoid sharing electronic devices, toys, books, and other games or learning aids.
- Avoid outside food in the classroom
- Students and staff use personal water bottles vs. hallway/classroom drinking fountains

**Office Strategies and Other Non-Instructional Spaces**
- Maintain 6 feet distance when possible (floor stickers)
- Sneeze guards placed at counters where public or guests to the school may stand or approach
- Sanitize surface areas regularly and frequently
- Hand sanitizer at each workstation
- Cafeteria
  - Regular hot menu served in the cafeteria
  - Students eat in cafeteria; stagger lunch times and increase serve times
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- Offer options to eat outside
- Use of touchless hand sanitizer at start of all serving lines
- Self-service of items that are pre-packaged only
- Staff use separate restrooms than students
- Lockers – No assignment of lockers except for special circumstances. Individual locker assignments where possible.
- Have a plan for when a student, staff member, or visitor becomes sick
- Identify an isolation/screening room in the school

Visitors
- Post Stop the Spread signs at entry points and in highly visible areas
- No irregular/unscheduled visitors
- Limit visitors to parents, by appointment, and critically important visitors on campus
- Lock exterior doors during school hours
- Develop a visitation procedure for appointments. Example: call the office upon arrival from car vs. walking into the main office
- Develop parent pick-up & drop-off procedures

Gatherings
- Implement strategies that discourage gathering for areas (bus lane, restrooms, recess, hallways, etc.)
- Limit field trips, assemblies, and other large gatherings if physical distancing cannot be achieved.
- Limit mixing groups
- Avoid personal contact such as touching, hugs, high fives, etc.

Communication Strategies to students, staff, parents
- Educate staff and families about good hygiene, physical distancing, symptoms of COVID-19 and when to stay home due to illness.
- Regular communication with parents, students, and staff
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Yellow Phase

Minimal to moderate community spread (as defined by Idaho Department of Health and Welfare and SCPHDI) and positive cases with some risk of exposure in an individual school classroom and/or within the District.

In Yellow Phase, Minidoka County School Board will determine whether school will be in session 5 days a week or use the Modified Scheduled (A/B shown below).

This contingency plan is created as an option to avoid complete school closure. If physical distancing requirements become more stringent, and/or cases are identified within a school and/or classroom, schools may go to a modified schedule. When not in school, students would use their school-issued device to continue learning remotely.

Minidoka recognizes this plan places a burden on families to make accommodations for students when they are not in school. This plan was developed to avoid complete school closure in order to maintain regular contact between teachers and students.

PPE Strategies

- Masks/Face Shield required for staff
- Masks/Face Shield recommended for students
  - Wear face protection when working in groups and when physical distancing is not possible.
- Any person exhibiting mild symptoms must wear a mask until leaving campus
- Establish and maintain hand hygiene stations at key locations in the building
- Use of sneeze guards at appropriate locations
- Have a plan for when a student, staff member, or visitor becomes sick
- Identify an isolation/screening room in the school

Classroom

- Staff and students trained in physical distancing, handwashing, respiratory etiquette and mask use to mitigate exposure.
- Sanitize desks, keyboards, and screens
  - Schedule a desk sanitation during school day at appropriate transitions
  - Custodial staff routinely clean highly touched surfaces in the evenings
- Desks – arrange to account for physical distancing
- Integrate good hygiene practices into instruction and classroom expectations
- Restrict classroom activities that don’t allow for 6 feet of distance between students as much as possible
- Limit the use of shared materials and spaces
  - Keep student belongings separate
Minidoka County School District 331  
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- Avoid sharing supplies
  - Avoid sharing electronic devices, toys, books, and other games or learning aids.
- Avoid outside food in the classroom
- Students and staff use personal water bottles vs. hallway/classroom drinking fountains

**Office Strategies and Other Non-Instructional Spaces**
- Maintain 6 feet distance when possible (floor stickers)
- Sneeze guards placed at counters where public or guests to the school may stand or approach
- Sanitize surface areas regularly and frequently
- Hand sanitizer at each workstation
- Cafeteria
  - Regular hot menu served in the cafeteria
  - Students eat in cafeteria; stagger lunch times and increase serve times
  - Offer options to eat outside
  - Use of touchless hand sanitizer at start of all serving lines
  - Self-service of items that are pre-packaged only
- Lockers – No assignment of lockers except for special circumstances. Individual locker assignments where possible.
- Staff use separate restrooms than students
- Have a plan for when a student, staff member, or visitor becomes sick

**Visitors**
- Post Stop the Spread signs at entry points and in highly visible areas
- No irregular/unscheduled visitors
- Limit visitors to parents, by appointment, and critically important visitors on campus
- Doors locked during school hours
- Develop a visitation procedure for appointments. Example: call the office upon arrival from car vs. walking into the main office
- Develop parent pick-up & drop-off procedures

**Gatherings**
- Implement strategies that discourage gathering in areas (bus lane, restrooms, recess, hallways, etc.)
- Cancel field trips, assemblies, and other large gatherings if physical distancing cannot be achieved.
- Restrict mixing groups
- Avoid personal contact such as touching, hugs, high fives, etc.
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Communication Strategies to students, staff, parents

- Educate staff and families about good hygiene, physical distancing, symptoms of COVID-19 and when to stay home due to illness.
- Regular communication with parents, students, and staff

Modified Schedule that may be used

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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</thead>
<tbody>
<tr>
<td>A-Day Students in School</td>
<td>B-Day Students in School</td>
<td>A-Day Students in School</td>
<td>B-Day Students in School</td>
<td>All Students Working Online or At Risk Students and Students needing extra support Attending</td>
</tr>
<tr>
<td></td>
<td>(Last name Mi)</td>
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<td>(Last name Mi)</td>
<td></td>
</tr>
<tr>
<td>B-Day Students Distance Learning and Packets (Last name Mi)</td>
<td>A-Day Students Distance Learning and Packets (Last name Mi)</td>
<td>B-Day Students Distance Learning and Packets (Last name Mi)</td>
<td>A-Day Students Distance Learning and Packets (Last name Mi)</td>
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</tbody>
</table>

- Students whose last names begin with A-L will be the A group.
- Students whose last names begin with M-Z will be the B group.
- Administrators will work with blended families with different last names to keep family members on a common schedule.

Schools that can accommodate social distancing because of small size will attend in person four days a week (Mt. Harrison Junior High, Mt. Harrison High School).

Students whose least restrictive environment is in a self-contained classroom will attend school five days per week. All other special education students may attend school up to four days per week as determined by their individual IEP teams.
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Pandemic Operations Plan

<table>
<thead>
<tr>
<th>Red: Distance Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Substantial community spread (as defined by Idaho Department of Health and Welfare and SCPHD) and widespread positive cases with significant risk of exposure within a school and/or multiple schools.</td>
</tr>
</tbody>
</table>

If there is a state-wide or local order to close all schools or an individual school, learning will continue remotely. Students will interact with their peers and teachers using their school-issued device. Students will submit work, receive feedback, and grading will continue until schools can reopen.
MAINTENANCE REOPENING SCHOOL PLAN

Elementary schools
- Hand sanitizer stations will be available at every entrance
- Direction of travel will be laid out with social distancing being a main priority
- Teachers should block their doors open to allow students to come into the classroom before the bell rings.
- Upon entering the classroom, we recommend that students line up and wash their hands with soap and water before proceeding to their assigned seat
- During recess and lunch breaks the following procedures should be taken by the teaching staff. Remove your disinfectant spray from a safe location in your room. Spray a fine mist over all desks and hand touch areas to include door knobs. Allow 5 to 10 minutes of drying time before letting students occupy desks.
- The Custodians will spray the bathrooms throughout the day with a sanitizer once maybe twice before the nightshift does a thorough job of sanitizing.

Middle Schools
- Hand sanitizer stations will be available at every entrance
- Direction of travel will be laid out with social distancing being a main priority
- Teachers should block their doors open to allow students to come into the classroom before the bell rings and should open the doors between class transfers.
- Upon entering the classroom, we recommend that students use 1 pump of the hands sanitizer before proceeding to their assigned seat.
- Once bell has rung to start classes the day doors should be closed for security reasons.
- If a student should have to leave the room for any reason, they should adhere to the signs for direction of travel and go directly to their destination. Upon return to the classroom they should again sanitize their hands.
- During class change and lunch breaks the following procedures should be taken by the teaching staff. Remove your disinfectant spray from a safe location in your room. Spray a fine mist over all desks and hand touch areas to include door knobs. Allow 5 to 10 minutes of drying time before letting students occupy desks.
- The Custodians will spray the bathrooms throughout the day with a sanitizer once maybe twice before the nightshift does a thorough job of sanitizing.

High Schools
- Hand sanitizer stations will be available at every entrance
- Direction of travel will be laid out with social distancing being a main priority
- Teachers should block their doors open to allow students to come into the classroom before the bell rings and should open the doors between class transfers.
- Upon entering the classroom, we recommend that students use 1 pump of the hands sanitizer before proceeding to their assigned seat.
- Once bell has rung to start classes the doors should be closed for security reasons.
- If a student should have to leave the room for any reason they should adhere to the signs for direction of travel and go directly to their destination. Upon return to the classroom they should again sanitize their hands.
- During class change and lunch breaks the following procedures should be taken by the teaching staff. Remove your disinfectant spray from a safe location in your room. Spray a fine mist over all desks and hand touch areas to include door knobs. Allow 5 to 10 minutes of drying time before letting students occupy desks.
- The Custodians will spray the bathrooms throughout the day with a sanitizer once maybe twice before the nightshift does a thorough job of sanitizing.
FOOD SERVICE REOPENING SCHOOL PLAN

It would be best for the food service program to serve in the cafeteria. We will have disposable lunch trays that can be taken from the cafeteria to the classroom or outside to eat. It would be easier if the students come to the cafeteria so their names can be entered in the computer as they come through the line.

If we have to go with a grab and go sack lunch, the teachers would have to mark the students that ate on a classroom roster, give that roster back to the kitchen and student names would have to be input by hand. This would take extra time verses serve which means the students have their choice of picking three items to eat out of five that we offer.

If we have to go with a sack lunch, then we have to put all five items in the bag and the kids do not get a choice. The sack lunches would cost more in food costs and they are more labor intensive.

We will change how we serve depending on the color code for Covid-19.

Russ Taylor
Minidoka School District
Food Service Director
Phone Office; 208-436-3625
Cell Phone; 208-219-3564
Email: rrtaylor@minidokaschools.org
TRANSPORTATION REOPENING SCHOOL PLAN

Transportation will be following all State recommendations and mandates.

- Provide and recommend hand sanitizer for students and bus drivers
- Require drivers to wear face masks
- Highly recommend that students wear masks while on the bus
- Watch for sick students and inform the school and parents if we believe we have sick children
- There will be no field trips at this time.
- Buses will be disinfected every day after morning and afternoon routes.
- We will have assigned seating on all the buses and families will be sitting together.

We are working on adding stops to in-town routes to spread out the high number of students at stops in order to limit exposure and to run more in-town shuttles to limit the high number of students on the buses. This may not be possible due to time restraints.

Ryan Edwards
Transportation Supervisor
Resources