



Minidoka County School District #331

REQUEST FOR PROPOSAL (RFP) Switches, Routers, and Access Points

Minidoka County Goals of proposal:

The goals of this proposal are to obtain prices for the possible purchase of switches, routers, and access points to be added to an existing Meraki Cloud-Managed environment including any support and 5-year licenses for the devices.

We are requesting the MX450 Meraki router or equivalent with two 10GbE SFP+ LRM Fiber Transceivers or equivalent. We want to evaluate the cost difference of the Advanced Security License and Enterprise Management license and a 5 year Meraki Insite license for 4300 students. Equivalent makes and models will be accepted, but priority will be given to Meraki models in order to use the Meraki cloud management that is currently already existing.

Two switches are being requested. The Meraki MS350 and MS225 or equivalent with a 5-Year Meraki management license. See details on the submittal page.

The Access Points (AP) requested are the Meraki MR42 or equivalent.

Proposals may contain service and support of devices including warranties, software, and licenses. Devices will be physically installed by Minidoka County Schools.

Review Idaho purchasing laws (Idaho Code 67-2803 and 67-2806)

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The following schedule of events is the required schedule for this project. The schedule may change depending upon the responses to the RFP. A final schedule will be established prior to contracting with the vendor who is selected.

| Event | Date |
|---------------------------------------|---|
| Release RFP to Bidders | Friday, Feb 15, 2019 |
| Deadline for Proposal Submission | Thursday, Mar 14, 2019, 10:00 am |
| Bid Opening | Thursday, Mar 14, 2019, 10:00 am |
| Evaluation of Responses | Thursday, Mar 14 – Friday, Mar 15, 2019 |
| Contract Award (School Board Meeting) | Monday, Mar 18, 2019 |
| Installation Completed | June 30, 2019 |
| | |

Vendor Qualifications\Responsibilities:

In the best interest of Minidoka County Schools, a minimum set of qualifications is required from each participating vendor. The possession of these qualifications will ensure that Minidoka County Schools receives efficient, reliable, and professional service. Minidoka County Schools reserves the right to reject any and all proposals, and also reserves the right to award the contract in a manner that is in the best interest of Minidoka County Schools.

Any bid received that is incomplete, late, or otherwise incorrect, as per the instructions on this RFP, will be excluded from consideration in the bid process.

The Vendor must meet Universal Service Administrative Company (USAC) requirements for telecommunications provider, or internet service provider, or service provider, as applicable, for the term of the contract.

The Vendor must maintain “Green Light” status with the Federal Communications Commission (FCC) for the term of the contract. If the vendor receives a “Red Light” status with the FCC during the term of the contract, the vendor must notify Minidoka County Schools of the situation.

The Vendor must have a Telecommunications Service Provider Identification Number (SPIN) for E-rate eligible items.

The Vendor will prepare E-Rate form 471 Item 21 listing describing the products and services for which funding is being sought.

All vendors submitting a bid are responsible for understanding USAC and FCC E-Rate eligibility rules and are required to identify any costs, fees, products, or proposed uses that do not meet the rules of eligibility for E-Rate funding and should be filed as ineligible fees/charges.

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Basis of Award:

In accordance with the guidelines of USAC, this contract will be awarded to the most cost-effective provider. Price will be the primary factor, but not the sole factor, in evaluating the bids. Award will be made to the responsive and responsible bidder offering a proposal that is deemed the most acceptable and advantageous to Minidoka County Schools.

Factors used to evaluate the bids.

| Factor | Weight |
|--|---------------|
| Price of the eligible products and services | 40% |
| Management capability with existing infrastructure | 35% |
| Prior experience including past performance | 25% |
| Total | 100% |

Bid Submissions:

Please send all proposals and supporting documentation to:

Bid for Switches, Routers, and Access Points
Minidoka County School District
310 10th Street
Rupert, ID 83350

Do not Fax proposals.

As stated in the Schedule of Events, all bid proposals must be received in the Minidoka County School District Service Center no later than 10:00 am, Thursday, March 14th, 2019.

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As a minimum, the bid package must include:

One original paper copy of the entire proposal, including References as specified in this RFP.

Inquiries:

All correspondence and inquiries regarding this RFP should be addressed to:

Kent Jackson
IT Director
Minidoka County Schools
310 10th Street
Rupert, ID 83350
208-436-9149

kjackson@minidokaschools.org

Questions concerning this RFP will be accepted via email through Wednesday, March 13th, 2019. Any changes, additions, modifications to this RFP will be posed to the Minidoka County Schools webpage at <http://www.minidokaschools.org>. Vendors are responsible to check for modifications.

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BID RESPONSE FORM

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NAME OF FIRM:

ADDRESS OF FIRM:

ERATE SPIN NUMBER:

RESPONSIBLE PERSON'S NAME AND AUTHORIZED SIGNATURE*

DATE: _____ TELEPHONE: (_____)

*Signature certifies that the proposed solution and services meet all requirements outlined in the RFP and that the vendor will comply with all specified requirements unless exceptions are noted below.

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BID RESPONSE FORM
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| Minidoka Jnt. County School District 331 310 10th Street Rupert, ID 83350 Telephone (208) 436-9149 | | | | Type firm name in this space. <hr style="width: 80%; margin: auto;"/> <p style="text-align: center;">Company</p> Type unit and extended prices on line indicated. |
|--|---|---------------|------------|--|
| Bid Proposal Form Wireless Access Point Devices/ Routers / Switches Design and installation | | | | |
| Item No. | Description | Quantity | Unit Price | Extended Price |
| 1 | Router (Meraki MX450) 10G SFP+ WAN interfaces and 1G/10G fiber and copper interfaces. Include (Qty:2) 10GbE SFP+ LRM Fiber Transceivers. Device if other than specified: (model and Description) _____ _____ | 1 | \$ _____ | \$ _____ |
| 2 | Access Points (Meraki MR42) with 5-year Meraki Cloud license. Device if other than specified: (model and Description) _____ _____ | Up to 120 | \$ _____ | \$ _____ |
| 3 | Switches (Meraki MS350) with 5-year Meraki Cloud license. 24-Port GbE with 10Gb SFP+ uplinks. Also include one 10GbE SFP+ LRM Fiber Transceiver and 3 Stacking Cables (3m) Device if other than specified: (model and Description) _____ _____ | Up to 30 | \$ _____ | \$ _____ |
| 4 | Switches (Meraki MS225) with 5-year Meraki Cloud license. 48-Port POE+ 802.3at with 10Gb SFP+ uplinks. Also include one 10GbE SFP+ LRM Fiber Transceiver. Device if other than specified: (model and Description) _____ _____ | Up to 20 | \$ _____ | \$ _____ |
| 5 | <u>License:</u> MX450 5-Year Meraki Advanced Security Services license and Meraki Insight licenses. (4300 Students) | Qty:1(5-Year) | \$ _____ | \$ _____ |
| 6 | <u>License:</u> MX450 5-Year Meraki Enterprise Management license | Qty:1(5-Year) | \$ _____ | \$ _____ |
| 7 | <u>License:</u> MX450 5-Year Meraki Insight licenses. (4300 Students) | Qty:1(5-Year) | \$ _____ | \$ _____ |